



Ministero dell'Istruzione e del Merito



ISTITUTO COMPRESIVO N. 6-7 VICENZA

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NEWSLETTER N. 295

Vicenza, 20th December 2024

To the parents of new students enrolled for the 2025/2026 school year
Preschool (BIG section)
Primary School (5th-grade classes)
Copy provided to the Teachers
Comprehensive Institute 6-7 Vicenza

Object : Information on online enrollment for the 2025-2026 school year

Parents are informed that current regulations state that enrollment in 1st grade at primary school and 1st grade at middle school must be completed exclusively online.

ENROLLMENT PROCEDURE

Enrollments will be open from 8th January 2025 at 8:00 AM to 31st January 2025 at 8:00 PM.

Families can complete the enrollment process on the page dedicated to online registrations on the *Piattaforma Unica* at the following address: <https://unica.istruzione.gov.it/it/orientamento/iscrizioni>, using SPID (Public Digital Identity System), CIE (Electronic Identity Card), or eIDAS (Electronic Identification, Authentication, and Signature) credentials.

Please note that the "Online Enrollment" system allows for the submission of only one enrollment request per student. However, it also provides parents and legal guardians the option to indicate a second or third school of their choice in case the primary school does not have available places.

Codes of Comprehensive Institute n. 6-7 Vicenza:

NAME	SCHOOL IDENTIFICATION CODE	NAME	SCHOOL IDENTIFICATION CODE
Primary School "Riello"	VIEE86102N	Primary School "Zanella"	VIEE86101L
Primary School "Rodari"	VIEE86103P	Primary School "V. Pasini"	VIEE86104Q
Primary School "De Amicis"	VIEE86105R	Primary School "A.C. Pertile"	VIEE86106T
Middle School "F. Muttoni" Middle School "E. Salerno"	VIMM86101G		

For parents experiencing difficulties completing the online enrollment (lack of a computer, internet connection, email account, or other issues), the secretary's office will be available to assist families from 14th January to 27th January, on the following days and times. Assistance will be provided by appointment, which can be scheduled by phone or email at viic86100e@istruzione.it, with the object: **Enrollment 2025/2026 school year**.

MONDAY-WEDNESDAY-FRIDAY from 11:00 a.m. to 1:00 p.m.	From MONDAY to FRIDAY from 7:30 a.m. to 8:30 a.m.	TUESDAY - THURSDAY from 3:00 p.m. to 4:30 p.m.
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IMPORTANT: It is necessary to attend the appointment with all the required information to complete the application (e.g., photocopies of the tax codes of the parents/guardians and the student to be enrolled, identification documents for both parents and the student).

Summary of Steps for Parents or Legal Guardians:

- **Identify the school of interest** using the "Scuola in Chiaro in un'app" application, provided by the Ministry. This app allows access to key information about the school, compares certain indicators with other institutions, and provides details about facilities, multimedia equipment, and school projects.
- **Access the website** <https://unica.istruzione.gov.it/it/orientamento/iscrizioni> and complete the online form starting from **8th January 2025, at 8:00 AM.**
- **Submit the enrollment application** to the chosen school by **31st January 2025, at 8:00 PM.**
- Between **31st May and 30th June 2025**, families who have opted out of Catholic religious education will indicate their preferences for the alternative activities available.

Important Note:

In the case of separated or divorced parents with sole custody, the online enrollment application must be finalized with the school before the start of the school year. This requires submitting a declaration of consent for the enrollment in accordance with current legislation (Legislative Decree No. 154 of December 28, 2013).

ATTENTION:

The online form displays all the "school schedules" that can theoretically be activated. When making their selection, families must consider the "school schedules" offered at the institution for the upcoming school year, indicated as "activated schedules" in the enrollment form.

School schedules provided for the next year are:

Schools	School schedule	Notes
Primary School "Riello"	Classes 1 [^] -2 [^] -3 [^] 28 hours (27 + 1)	One mandatory afternoon with nutrition education
	Classes 4 [^] -5 [^] 28 hours (27 + 1) + 2 P.E.	One mandatory afternoon and canteen service (optional) 2 mandatory P.E. classes
Primary School "Zanella"	Classes 1 [^] -2 [^] -3 [^] 28 hours (27 + 1)	One mandatory afternoon with nutrition education
	Classes 4 [^] -5 [^] 28 hours (27 + 1) + 2 P.E.	One mandatory afternoon and canteen service (optional) 2 mandatory P.E. classes
Primary School "Rodari"	Full time: 40 hours	

Primary School "V. Pasini"	Classes 1 [^] -2 [^] -3 [^] 28 hours (27 + 1)	One mandatory afternoon with nutrition education
	Classes 4 [^] -5 [^] 28 hours (27 + 1) + 2 P.E.	One mandatory afternoon and canteen service (optional) 2 mandatory P.E. classes
Primary School "De Amicis"	Full time: 40 hours	
Primary School "A.C. Pertile"	Full time: 40 hours	
Middle School "F. Muttoni"	30 hours	
Middle School "Salerno"	30 hours: regular curriculum 33 hours: music program	

AFTER-SCHOOL ACTIVITIES

In primary and secondary schools, extracurricular activities (fee-based) are organized with the support of parent committees and local cooperatives.

ENROLLMENT ADMISSION

In cases of over-enrollment, applications that cannot be accepted will be forwarded to the "secondary" schools indicated by the families.

If the number of enrollments and current regulations do not allow for the creation of classes for the chosen schedules, a notification will be sent to the families, enabling them to request enrollment in another school.

The Ministry (MIM) will officially announce the classes to be activated by May 2025. If necessary, priority criteria will be applied based on regulations approved by the School Council, which are available in the section dedicated to enrollment on the school's website.

For the purpose of assigning points, it is necessary to include any priority requirements (as specified in the application) in the enrollment form.

INFORMATION ON PERSONAL DATA PROTECTION

Parents/guardians are required to review the privacy policy published on the institution's website: <https://ic6-7vicenza.edu.it/allegati/all/1984-informativa-privacy-personale-scolastico-ic6-7.pdf>

VIRTUAL SCHOOL TOURS AND ONLINE WORKSHOPS FOR STUDENTS

The institution has created a dedicated website called "[OPEN DAY OF THE INSTITUTE'S SCHOOLS](#)", accessible from the homepage of the institutional website.

Il Dirigente scolastico
Margherita Ricciardi