



Ministero dell'Istruzione e del Merito



ISTITUTO COMPRENSIVO 6-7 DI VICENZA

Via Massaria, 62 36100 Vicenza
C.F. 80016490247 Cod. Mecc. VIIC86100E
Tel. 04441813611
viic86100e@istruzione.it; viic86100e@pec.istruzione.it
www.ic6-7vicenza.edu.it

NEWSLETTER N. 284

Vicenza, 22nd December 2025

To the parents of new students enrolled for the 2025/2026 school year
Preschool (BIG section)
Primary School (5th-grade classes)
Copy provided to the Teachers
Comprehensive Institute 6-7 Vicenza

Object : Information on online enrollment for the 2026-2027 school year

Parents are informed that current regulations state that enrollment in 1st grade at primary school and 1st grade at middle school must be completed exclusively online.

ENROLLMENT PROCEDURE

Enrollments will be open from 13th January 2026 at 8:00 AM to 14th February 2026 at 8:00 PM.

Families can complete the enrollment process on the page dedicated to online registrations on the *Piattaforma Unica* at the following address: <https://unica.istruzione.gov.it/it/orientamento/iscrizioni>, using SPID (Public Digital Identity System), CIE (Electronic Identity Card), or eIDAS (Electronic Identification, Authentication, and Signature) credentials.

Please note that the "Online Enrollment" system allows for the submission of only one enrollment request per student. However, it also provides parents and legal guardians the option to indicate a second or third school of their choice in case the primary school does not have available places.

Codes of Comprehensive Institute n. 6-7 Vicenza:

NAME	SCHOOL IDENTIFICATION CODE	NAME	SCHOOL IDENTIFICATION CODE
Primary School "Riello"	VIEE86102N	Primary School "Zanella"	VIEE86101L
Primary School "Rodari"	VIEE86103P	Primary School "V. Pasini"	VIEE86104Q
Primary School "De Amicis"	VIEE86105R	Primary School "A.C. Pertile"	VIEE86106T
Middle School "F. Muttoni" Middle School "E. Salerno"	VIMM86101G		

For parents experiencing difficulties completing the online enrollment (lack of a computer, internet connection, email account, or other issues), the secretary's office will be available to assist families from 13th January to 14th February, on

the following days and times. Assistance will be provided by appointment, which can be scheduled by phone or email at **viic86100e@istruzione.it**, with the object: **Enrollment 2026/2027 school year**.

MONDAY-WEDNESDAY-FRIDAY from 11:00 a.m. to 1:00 p.m.	From MONDAY to FRIDAY from 7:30 a.m. to 8:30 a.m.	TUESDAY - THURSDAY from 3:00 p.m. to 4:30 p.m.
--	---	--

IMPORTANT: It is necessary to attend the appointment with all the required information to complete the application (e.g., photocopies of the tax codes of the parents/guardians and the student to be enrolled, identification documents for both parents and the student).

Summary of Steps for Parents or Legal Guardians:

- **Identify the school of interest** using the "Scuola in Chiaro in un'app" application, provided by the Ministry. This app allows access to key information about the school, compares certain indicators with other institutions, and provides details about facilities, multimedia equipment, and school projects.
- **Access the website** <https://unica.istruzione.gov.it/it/orientamento/iscrizioni> and complete the online form starting from **13th January 2026, at 8:00 AM**.
- **Submit the enrollment application** to the chosen school by **14th February 2026, at 8:00 PM**.
- Between **25th May and 30th June 2026**, families who have opted out of Catholic religious education will indicate their preferences for the alternative activities available.

Important Note:

In the case of separated or divorced parents with sole custody, the online enrollment application must be finalized with the school before the start of the school year. This requires submitting a declaration of consent for the enrollment in accordance with current legislation (Legislative Decree No. 154 of December 28, 2013).

ATTENTION:

The online form displays all the "school schedules" that can theoretically be activated. When making their selection, families must consider the "school schedules" offered at the institution for the upcoming school year, indicated as "activated schedules" in the enrollment form.

School schedules provided for the next year are:

Schools	School schedule	Notes
Nursery School "L. Lattes"	40 hours per week, Monday to Friday Timetable: 8:00 am – 4:00 pm	
Nursery School "S. Francesco"	40 hours per week, Monday to Friday Timetable: 8:00 am – 4:00 pm	
Primary School "Riello"	Grades 1–2–3 28 hours per week, Monday to Friday (27 teaching hours + 1 hour of food education on the extended day) Timetable: <ul style="list-style-type: none"> • 8:00 am – 1:00 pm for four days • 8:00 am – 4:00 pm on the extended day 	After-school programme 1:00 pm – 4:00 pm, three days a week, at "Riello" Primary School The service is provided in partnership with the association "Le Gemme".

	<p>Grades 4–5 30 hours per week, Monday to Friday (27 teaching hours + 2 hours of Physical Education* + 1 hour of food education on the extended day) Timetable:</p> <ul style="list-style-type: none"> • 8:00 am – 1:00 pm for two days • 8:00 am – 2:00 pm for two days • 8:00 am – 4:00 pm on the extended day 	
Primary School "Zanella"	<p>Grades 1–2–3 28 hours per week, Monday to Friday (27 teaching hours + 1 hour of food education on the extended day) Timetable:</p> <ul style="list-style-type: none"> • 8:00 am – 1:00 pm for four days • 8:00 am – 4:00 pm on the extended day <p>Grades 4–5 30 hours per week, Monday to Friday (27 teaching hours + 2 hours of Physical Education* + 1 hour of food education on the extended day) Timetable:</p> <ul style="list-style-type: none"> • 8:00 am – 1:00 pm for two days • 8:00 am – 2:00 pm for two days • 8:00 am – 4:00 pm on the extended day <p>*According to Art. 1, paragraphs 324 ff., Law no. 234 of 30/12/2021</p>	<p>After-school programme 1:00 pm – 4:00 pm, two days a week, at "G. Zanella" Primary School The service is provided in partnership with the association "Amici e Genitori della Zanella".</p>
Primary School "Rodari"	<p>Grades 1–2–3–4–5 Full-time schedule: 40 hours per week, Monday to Friday Timetable: 8:00 am – 4:00 pm</p>	
Primary School "V. Pasini"	<p>Grades 1–2–3 27 hours per week, Monday to Friday Timetable:</p> <ul style="list-style-type: none"> • 8:00 am – 1:30 pm (Monday, Wednesday, Thursday, Friday) • 8:00 am – 1:00 pm (Tuesday) <p>Grades 4–5 30 hours per week, Monday to Friday (27 teaching hours + 2 hours of Physical Education* + 1 hour of food</p>	<p>After-school programme 1:30 pm – 4:30 pm, Monday to Friday, at "V. Pasini" Primary School The service is provided in partnership with the association "Paideia".</p>

	<p>education on the extended day) Timetable:</p> <ul style="list-style-type: none"> • 8:00 am – 1:30 pm (Monday, Wednesday, Thursday, Friday) • 8:00 am – 4:00 pm (Tuesday) 	
Primary School "De Amicis"	<p>Grades 1–2–3–4–5 Full-time schedule: 40 hours per week, Monday to Friday Timetable: 8:00 am – 4:00 pm</p>	
Primary School "A.C. Pertile"	<p>Grades 1–2 (mixed class 3–4) Full-time schedule: 40 hours per week Timetable: 8:00 am – 4:00 pm</p> <p>Grade 5 Mixed schedule:</p> <ul style="list-style-type: none"> • 13 students: 40 hours per week (8:00 am – 4:00 pm) • 7 students: 31 hours per week <ul style="list-style-type: none"> ◦ Monday, Wednesday, Thursday: 8:00 am – 1:00 pm ◦ Tuesday, Thursday: 8:00 am – 4:00 pm 	
Middle School "F. Muttoni"	<p>30 hours per week, Monday to Friday</p> <p>Timetable: 7:40 am – 1:40 pm</p> <ul style="list-style-type: none"> • 1st break: 9:34 • 2nd break: 11:28 	<p>After-school programme 2:00 pm – 4:20 pm on Wednesdays (depending on enrolments) The service is provided in partnership with the association "Aster 3".</p>
Middle School "Salerno"	<p>30 hours per week, Monday to Friday (standard curriculum) 33 hours per week (music programme)</p> <p>Timetable: 7:50 am – 1:50 pm</p> <ul style="list-style-type: none"> • 1st break: 9:40 – 9:55 • 2nd break: 11:45 – 12:00 <p>Up to 2 afternoon sessions for the music programme.</p>	<p>After-school programme 2:00 pm – 4:20 pm on Wednesdays (depending on enrolments) The service is provided in partnership with the association "Aster 3".</p>

AFTER-SCHOOL ACTIVITIES

In primary and secondary schools, extracurricular activities (fee-based) are organized with the support of parent committees and local cooperatives.

ENROLLMENT ADMISSION

In cases of over-enrollment, applications that cannot be accepted will be forwarded to the "secondary" schools indicated by the families.

If the number of enrollments and current regulations do not allow for the creation of classes for the chosen schedules, a notification will be sent to the families, enabling them to request enrollment in another school.

The Ministry (MIM) will officially announce the classes to be activated by May 2026. If necessary, priority criteria will be applied based on regulations approved by the School Council, which are available in the section dedicated to enrollment on the school's website.

For the purpose of assigning points, it is necessary to include any priority requirements (as specified in the application) in the enrollment form.

INFORMATION ON PERSONAL DATA PROTECTION

Parents/guardians are required to review the privacy policy published on the institution's website:

<https://ic6-7vicenza.edu.it/allegati/all/1984-informativa-privacy-personale-scolastico-ic6-7.pdf>

Il Dirigente scolastico
Margherita Ricciardi